

Greenwood Public Library
Board of Trustees Meeting
March 18, 2025

Members attending in person: Lori Feller, Nate Ellis, Josh Jackson, Carmen Madsen, Shan Rutherford, David Penoff

Members attending electronically: Tamara Russell by conference phone

Members absent: None

Other attendees: Cheryl Dobbs, Lynn Johnson, Kevin Hoover, Linda Messick, Karen Jewell, Anna Roberts, Susan Jerger, Tera Fuller

Attending electronically: None

Unavailable: Donna Ciriello, Emily Ellis, Julia Roberts

Call to Order: Lori Feller called the March 2025 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Shan Rutherford conducted the invocation. No flags were present in the Community Room so the Pledge of Allegiance was not said.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the February meeting were reviewed.

Shan Rutherford moved to approve the minutes, Josh Jackson seconded, and the minutes of the February 11, 2025 meeting were approved by unanimous voice vote.

Board Correspondence: Cheryl Dobbs reported that Baker Tilly has sent a letter of engagement that will need to be signed to proceed with the proposed bond. Details for this will be discussed later in the meeting.

FINANCE

Finance Committee Report:

Tamara Russell reported that the Finance Committee met on March 13, 2025.

Lynn Johnson confirmed that all funds are in balance at all the banks. Carmen Madsen signed off on all bank balances.

Lynn reported that she has moved a couple more vendors to autopay or online pay due to recent incidents of unreliability of the US postal system when sending checks through the

mail. The Purchasing Policy will be updated to detail how electronic checks will be approved by the Board.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Nate Ellis seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Michael Reuter

Mike Reuter updated us on current Bills under discussion in the Statehouse and possible impact to our Fiscal outlook. Cheryl Dobbs shared capital maintenance needs over the next few years and additional costs if defunding affects our consortium.

Mike is continuing to recommend a new bond this year. Discussions have begun with Baker Tilly and their report titled Illustrative Financing Information was shared assuming bond issuance in October 2025. This would require presenting to the Greenwood Common Council early May and taking action on the bond documents mid through end June.

Baker Tilly has sent an engagement letter that would allow discussions to continue and retainer fees initiated.

A motion was made by Shan Rutherford, seconded by Nate Ellis, and approval of signing the engagement letter with Baker Tilly was approved by unanimous voice vote.

25-01 Resolution Restating Flexible Benefits Plan

Cheryl Dobbs advised that every five years the library must declare that we are continuing to use Key Benefit Administrators FlexPro for our flexible benefit plan.

A motion to approve was made by Josh Jackson, seconded by Carmen Madsen, and Resolution 25-01 Restating Flexible Benefits Plan was approved by unanimous voice vote.

ILF Emails

Cheryl Dobbs mentioned receipt of two emails today from the Indiana Library Foundation that included flyers to communicate concerns with the proposed defunding of The Institute for Museum and Library Services. The major impact to GPL would be loss of funding for infrastructure like the Evergreen Consortium, INfoExpress, Libby, ability to link to other libraries, access to braille talking books, etc. If the consortium falls apart, GPL would need to find and fund our own software.

MONTHLY REPORTS

Attorney's Update: None

Executive Director's Report:

Assistant Director's Report:

Highlights from Department Reports:

Due to the length of the meeting, the Director and Department reports were not presented tonight. Board members received written versions of all the reports prior to the meeting.

Other Business: None

Public Comment: None

Adjournment: Lori Feller adjourned the meeting at 7:26 p.m.

Respectfully submitted,

Signed by:

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Tamara Russell
Secretary